

**TOWN OF WILSON CREEK  
REGULAR CITY COUNCIL MEETING  
June 14, 2018**

Council Present: Mayor Kevin Newland, and Councilmembers, Debbie Moore, Kellie Ribail, Raymond Kelby, and Scott Mortimer who arrived at 6:06 pm. Staff present: Kaci Anderson.

- A. Open Meeting:** Mayor Kevin Newland called the meeting to order at 6:02 pm and led the Pledge of Allegiance.
- B. Minutes:** Motion made by R. Kelby, seconded by K. Ribail, and carried to approve the May 10, 2018, meeting minutes.
- C. Good News:** Mayor Newland noted the Little Big Show held earlier this month was a success and thanked the Wilson Creek students for doing a great job of cleaning up town afterwards.
- D. Public Comment:** Mike Dillman and Brandie Diamond visited to ask the council’s permission to live in their RV on the property at 107 Sprague Street while their home is rebuilt following the house fire. They also thanked all those who helped during the incident. Motion made by K. Ribail, seconded by D. Moore, and carried to approve temporary RV living for a period of 6 months, at which time progress will be reevaluated and an extension may be granted.
- E. Council Concerns:** S. Mortimer discussed a fire investigation service used by the City of Warden for possible future use.

**F. Reports**

**a. Clerk/Treasurer Report:**

- i.** Motion made by K. Ribail, seconded by S. Mortimer, and carried to approve the Town’s current fiscal status and to pay the June 2018 bills as follows:

<b>June 2018 Bills</b>		<b>Current Account Balances</b>	
Checks 9861 – 9887	\$ 13,033.24	US Bank	\$ 119,045.65
<u>IRS EFT</u>	<u>\$ 531.43</u>	<u>Grant County</u>	<u>\$ 107,995.81</u>
Total	\$ 13,564.67	Total	\$ 227,041.46

- b. Maintenance Report:** Mayor Newland discussed bollards installed by Town employees. Some re-working needed done and more matching bollards should be installed soon. He noted the Town pick-up needs an ignition switch but should only be about \$20. More tools are needed in the Public Works building as the current selection is sparse. Motion made by K. Ribail, seconded by R. Kelby, and carried to approve spending up to \$500 on tools.

Discussion of purchasing tools led the Council to discuss a generator purchase (agenda Item H(a)). Mayor Newland noted the main use for a generator would be to grind sidewalks and was unsure if other uses would arise. It was suggested to obtain a quote from PT Construction. Motion made by S. Mortimer, seconded by R. Kelby, and carried to table the purchase of a generator until further information is gathered.

**G. Old Business**

- a. Grant County Sheriff’s Office update:** No news to report.
- b. Port District update:** Mayor Newland stated the Port has decided to leave the airport. He proposed working with the FAA to temporarily close the runway. Council discussed concerns regarding insurance, weed control, and security.
- c. Dog ordinance – second read-through and approval:** Mayor Newland highlighted the removal of the word “vicious.” Motion made by R. Kelby, seconded by S. Mortimer, and carried to approve Ordinance 426 re: Dogs.
- d. Town logo – first look:** K. Anderson supplied copies of four options of logos she designed for the Town to gather opinions and suggestions. The Council reached a consensus that Option 1 was favored, but would like to see the year of incorporation, 1903, added in. A new version will be supplied at the next meeting.
- e. Mosquitoes update – spraying and collection/testing:** Mayor Newland shared it was uncertain on if the Town will continue mosquito testing due to people willing to do it.
- f. Payroll, utility Billing & Cash Management software update:** K. Anderson supplied quotes gathered from Vision and BIAS, two companies who supply software for municipalities. She discussed the need for a payroll system as the Town currently processes payroll manually – with new state laws there are concerns about accuracy and meeting requirements. She also explained how the current utility software is outdated and explained the benefits and pros and cons of each company and their available applications. She said both companies have great things to offer, but expressed a preference for BIAS after discussions with clerks in neighboring towns. Motion made by S. Mortimer, seconded by K. Ribail, and carried to approve entering into contract with BIAS as quoted.

**H. New Business**

- a. Generator purchase:** Discussed previously in the meeting.
- b. Resolution 2018-01: Increase Water Rates:** Mayor Newland discussed work needed to make various repairs to the Town’s water system, including the truck fill. It was noted that the last increase was 9 years ago, in 2009. The Council discussed setting a different rate for water purchases at the truck fill, etc., as opposed to regular water customers. Consensus was reached to set that rate at \$10 per every 1,000 cubic feet of water, with a \$10 minimum. Motion made by D. Moore, seconded by R. Kelby, and carried to approve Resolution 2018-01: Increase Water Rates with the addition of the separate water purchase rate of \$10 per every 1,000 cubic feet, \$10 minimum.

- I. Adjournment:** Motion made by K. Ribail, seconded by D. Moore, and carried to adjourn the meeting at 8:19 pm. The next regular council meeting is Thursday, July 12, 2018, at 6:00 pm.