

**TOWN OF WILSON CREEK**  
**PRELIMINARY BUDGET HEARING & REGULAR CITY COUNCIL MEETING**  
**November 12, 2020 – remote/online meeting via Google Meet**

Council Present: Mayor Kevin Newland, and Councilmembers Scott Mortimer, Raymond Kelby, Earl Justice, and Debbie Moore. Staff Present: Kaci Anderson.

**Preliminary Budget Hearing – 6:00 pm**

- A. Open Meeting:** Mayor Kevin Newland called the meeting to order at 6:00 pm.
- B. Review proposed amendments to 2020 budget:** K. Anderson presented proposed changes for the 2020 budget and highlighted major changes, including those related to CARES funding.
- C. Review preliminary documents regarding 2021 budget:** K. Anderson discussed the following:
1. Further additions and changes are to be expected before the final version is presented in December. These updates include lines related to staff wages, as minimum wage is increasing.
  2. The current version includes potential water meter upgrades, at the highest current bid, as well as TIB work on Railroad Street.

**Regular Council Meeting**

- A. Approval of Minutes:** Motion made by S. Mortimer, seconded by D. Moore, and carried to approve the minutes for the regular meeting on October 8, 2020.
- B. Approval of Amended Agenda:** Motion made by D. Moore, seconded by E. Justice, and carried to approve amending the official agenda for the regular meeting held on August 13, 2020, to remove the words “and public hearing” in the title and body of the agenda, as no public hearing was actually held. The minutes from the meeting accurately reflect that no public hearing took place.
- C. Public Comment:** Mrs. Teresa Garay inquired about a shared easement. Mayor Newland stated he would research and gather further information on the specific location. K. Anderson noted she would look for such easement/vacation in past town documents.
- D. Applicant Interviews for Vacant Council Position 1:**
1. Mr. Karl Hinze introduced himself to the council and provided a brief personal background.
  2. Mayor Newland informed the council that Mr. Mike Conley withdrew himself from consideration.
  3. Motion made by S. Mortimer, seconded by D. Moore, and carried to approve the appointment of Mr. Karl Hinze to Council Position 1.
- E. Council Concerns and Issues:** None.
- F. New Business**
1. **Approval of Resolution 2020-02: Establishing Small Business Grant Program:** Mayor Newland suggested that, after further research, this resolution and topic be tabled pending further information. Motion made by S. Mortimer, seconded by D. Moore, and carried to approve tabling Resolution 2020-02.
  2. **Approval of Ordinance 432: 2020 Budget Amendment:** Motion made by D. Moore, seconded by E. Justice, and carried to approve Ordinance 432 regarding amendments to the 2020 budget.

**G. Reports**

1. **Mayor’s Address:** Mayor Newland stated obligations at the airport pertaining to grants run through the year 2028.
2. **Maintenance/Public Works Report:** Mayor Newland discussed the following:
  - i. A leak in the roof at the main well house has been repaired by Chris Stout.
  - ii. Liquid Engineering plans to clean and inspect water tanks on November 19.
  - iii. Sterilant for weeds has been purchased but there are currently no staff members available to apply it. S. Mortimer offered to do so.
  - iv. The dump truck is running and ready for use.

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**3. Clerk/Treasurer Report:**

- i. Bills, Checks & Electronic Withdrawal:** Motion made by S. Mortimer, seconded by D. Moore, and carried to approve the Town’s current fiscal status as of October 31, 2020, and to pay the November 2020 bills as follows:

<b>Accounts Payable</b>	<b>Bank Account Balances</b>
Payroll #10546 – 10554 \$ 1,940.60	US Bank \$ 181,353.25
Claims #10555 – 10565 \$ 4,498.20	<u>Grant County \$ 112,025.96</u>
<u>EFT payments \$ 2,411.77</u>	Total \$ 293,379.21
Total \$ 8,850.57	

**H. Old Business:** None.

**I. Executive Session**

1. Per RCW 42.30.110(1)(i)(ii) “to discuss ... litigation that the agency reasonably believes may be commenced by or against the agency, the governing body, or a member acting in an official capacity ...” the Council entered into executive session at 7:00 pm for an estimated 5 minutes. Council re-entered regular session at 7:04 pm.
2. No executive session per RCW 42.030.110(1)(h) “to evaluate the qualifications of a candidate for appointment to elective office.”

**J. New Business (continued, if any):**

1. **Appointment of Applicant to Council Position 1:** Action taken previously during agenda item D.

**K. Adjournment:** Motion made by E. Justice, seconded by S. Mortimer, and carried to adjourn the meeting at 7:05 pm. The next regular council meeting is Thursday, December 10, 2020, at 6:00 pm.

\_\_\_\_\_ Mayor \_\_\_\_\_ Clerk \_\_\_\_\_ December 10, 2020 \_\_\_\_\_ Date