

**TOWN OF WILSON CREEK  
REGULAR CITY COUNCIL MEETING  
September 9, 2021 – remote/online meeting via Google Meet**

Council Present: Mayor Kevin Newland, and Councilmembers Scott Mortimer, Karl Hinze, Jerrod Johnson, Raymond Kelby, and Debbie Moore. Staff Present: Kaci Anderson.

**Regular Council Meeting – 6:00 pm**

- A. Open Meeting:** Mayor Kevin Newland called the meeting to order at 6:00 pm and led with the Pledge of Allegiance.
- B. Approval of Minutes:** Motion made by K. Hinze, seconded by J. Johnson, and carried to approve the minutes for the regular meeting on August 12, 2021, with the following amendment:
  - 1. Edit section F(1)(i) to clarify that Mayor Newland was granted permission to purchase signage at the Railroad Street stop sign intersection if the Town is awarded a RMSA Loss Prevention grant.
- C. Public Comment:**
  - 1. Arthur Ribail requested the RV dump be reopened. Mayor Newland and Council discussed donation/payment box and lock options.
  - 2. Mike Conley asked for an update on the Railroad Street intersection issue discussed at previous meetings. Mayor Newland stated there are no grant funds available for the remainder of this year, so the Town will start with adding orange flags to draw attention to the existing stop signs. Then the Town will reassess and possibly move on to more noticeable additions without overspending.
- D. Council Concerns and Issues:**
  - 1. K. Hinze expressed concern about the semi-truck parked on what is potentially town right-of-way, at 2<sup>nd</sup> and Sprague streets. Mayor Newland asked the clerk to send the property owners a letter to relocate the truck. Council discussed the possibility of renting property in town to those who need a place to park trucks, etc.
- E. Reports**
  - 1. **Mayor’s Address:** Mayor Newland shared the following:
    - i. Because of state-wide drought issues, the Town’s water level was tested. Results stated the water level is at 90 feet, which was good in the experts’ opinions. However, we don’t currently have the historical data to compare to previous years’ levels.
    - ii. The RV dump inspection as discussed at previous meetings, is scheduled for next week.
    - iii. Street signs have been ordered from Zumar: Hartline with directional arrow, and a left turn sign.
    - iv. TIB would like the Town to close the Railroad Street project. However, Mayor Newland is unhappy with the current road condition. He reported the sweeper broke so the street wasn’t adequately swept, and it is still unstriped. The project is under budget on the grant so he is working to find company to finish striping.
  - 2. **Maintenance/Public Works Report:** Mayor Newland shared the following:
    - i. The blower died while using it to remove gravel from roadways.
    - ii. The dump truck is receiving minor maintenance work, including spark plugs and carb cleaner. Other work is not needed at this time. Mayor Newland discussed potential future maintenance work that may be needed.
  - 3. **Clerk/Treasurer Report**
    - i. **Bills, Checks & Electronic Withdrawal:** Motion made by S. Mortimer, seconded by K. Hinze, and carried to approve the Town’s current fiscal status and pay the September 2021 bills as follows:
 

<u>Accounts Payable</u>		<u>Bank Account Balances 8/31/2021</u>
PAYROLL: Check numbers 10741 – 10751 .....	\$ 3,843.32	U.S. Bank .....\$ 258,640.05
CLAIMS: Check numbers 10752 – 10761 .....	\$ 4,777.38	Grant County ..... \$ 112,413.35
EFT payments .....	\$ 3,336.61	TOTAL ..... \$ 371,053.40
TOTAL .....	\$ 11,957.31	

 K. Anderson noted the Grant County Treasurer’s balance is accurate as of 7/31/2021, as the August report was not received prior to the meeting.
- F. Old Business:**
  - 1. **Council Rules of Procedure:** K. Hinze supplied documents to the clerk with his suggestions for additions and removals from the current version of the documents. Suggestions are related to citizen complaints procedure.
- G. New Business:**
  - 1. **Discussion of Water Service Installation Fees:** Mayor Newland shared that two water meter installations were recently completed in town. PT Construction did all the work and purchased all parts, including the meters. Current code reads customers shall be charged a “sum of not less than six hundred dollars.” In the mayor’s interpretation, the intent was for Town employees to complete the work and furnish all parts, so this cost would be to cover those expenses. Mayor Newland asked for the Council’s opinion on how customers should currently be charged. Motion made by S. Mortimer, seconded by D. Moore, and carried to charge customers a \$100 connection fee and rebate \$500 of the charges as written in code. Customers will be charged the amount invoiced from PT Construction plus the \$100 connection fee. R. Kelby abstained from the vote.
- H. Adjournment:** Motion made by D. Moore, seconded by S. Mortimer, and carried to adjourn the meeting at 6:46 pm. The next regular council meeting is Thursday, October 14, 2021, at 6:00 pm.

\_\_\_\_\_ Mayor \_\_\_\_\_ Clerk \_\_\_\_\_ October 14, 2021 \_\_\_\_\_ Date