

**TOWN OF WILSON CREEK**  
**REGULAR CITY COUNCIL MEETING**  
**June 12, 2025 – remote/online meeting via Google Meet**

Council Present: Mayor Robert Herron, Councilmember Karl Hinze, Councilmember Shirley Billings, Councilmember Scott Mortimer, Councilmember Kellie Ribail.

Council Present Remotely: Councilmember Raymond Kelby.

Staff Present: Kaci Anderson

**Regular Council Meeting**

- A. Open Meeting:** Mayor Robert Herron called the meeting to order at 6:00 pm and led with the Pledge of Allegiance.
- B. Oath of Office – Shirley Billings:** Mayor Herron administered the Oath of Office to newly appointment councilmember Shirley Billings.
- C. Mayor’s Address and Maintenance/Public Works Report**
  - 1. New Hire (Special Project) Approval:** Mayor Herron discussed water meter replacement and his talks with nearby small cities regarding the same. Motion made by K. Ribail, seconded by K. Hinze, and carried to approve the hire of Tri Garrett for the special project of replacing water meters. This will be a temporary position paid hourly that will end upon the completion of previously approved water meter replacements.
  - 2.** Mayor Herron also discussed letter of concern shared by concerned citizen regarding applications to the Department of Ecology for change of point of withdrawal or changes to wells point of use. Council discussed the Town’s potential impact and heard comments from Jake Gross of the Marlin Hutterian Brethren.
- D. Approval of Minutes:** Motion made by K. Ribail, seconded by K. Hinze, and carried to approve the minutes for the regular meeting on May 8, 2025, with the addition of Councilmember Hinze’s name under “Council Present.”
- E. Public Comment**
  - 1.** Karen Kauffman inquired about the new manufactured home being installed along Navar Street, regarding floodway restrictions. K. Anderson assured her that all applications, permits, etc., have been approved at the appropriate levels with input from appropriate state and federal agencies regarding flood plains.
  - 2.** Council discussed problems with mosquitos in town. S. Billings volunteered to look into the matter further and report back at a later date.
- F. Council Concerns and Issues:**
  - 1.** Council further discussed potential concerns for the Town regarding the water applications previously discussed. K. Anderson will reach out to the Department of Ecology.
- G. Clerk/Treasurer Report**
  - 1. Bills, Checks, Electronic Withdrawal & Bank Balances:** Motion made by S. Mortimer, seconded by S. Billings, and carried to approve the Town’s current fiscal status, end of May 2025 bank reconciliations, and pay the bills as follows:

<u>Accounts Payable:</u>	PAYROLL: Check #11626 – 11635.....	\$ 3,141.30
	CLAIMS: Check #11637 – 11646 .....	\$ 116,197.65
	Void check #11636 due to misprint .....	\$ 0.00
	EFT payments .....	\$ 2,316.82
	TOTAL .....	\$ 121,655.77
<u>Bank Account Balances:</u>	U.S. Bank .....	\$ 373,994.55
	Grant County Treasurer .....	\$ 121,749.29
	TOTAL .....	\$ 495,743.84

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- 2. Solid Waste Services Fiscal Analysis:** K. Anderson shared revenue/expenditure comparison for the Town’s solid waste services as contracted through Consolidated Disposal Services from 2020 through present.
- 3. TIB Grant Update:** K. Anderson, S. Mortimer, and S. Billings met with TIB Northeast Region Engineer Anrew Beagle, and Century West Project Managers Bryan Hicks and Jason Brecto, to discuss street maintenance repair and plan for the current TIB grant cycle. Applications are due August 15. In addition to planned street repair, these representatives are also looking into emergency funds for repairs to Kathy Blvd.

**H. Old Business:** None.

**I. New Business:**

- 1. Surplus Bids:** Council opened the following sealed bids:

- i. Chevy S10**

- a. From P.B. in the amount of \$10.00**

- b. From A.A. in the amount of \$400.00**

- ii. GMC Dump Truck**

- a. From M.W. in the amount of \$605.00**

- b. From N.O. in the amount of \$301.00**

Motion made by S. Mortimer, seconded by K. Ribail, and carried to approve the acceptance of the highest bids as listed above for the sale of the Chevy S10 and GMC dump truck, per Resolution 2025-03, in the amounts of \$400.00 and \$605.00, respectively.

- J. Adjournment:** Motion made by K. Hinze, seconded by S. Billings, and carried to adjourn the meeting at 6:55 pm. The next regular council meeting is Thursday, July 10, 2025, at 6:00 pm.

\_\_\_\_\_ **Mayor**      \_\_\_\_\_ **Clerk**      July 10, 2025 **Date**