

**TOWN OF WILSON CREEK**  
**REGULAR CITY COUNCIL MEETING**  
**November 13, 2025 – *remote/online meeting via Google Meet***

Council Present: Mayor Rob Herron, Councilmember Karl Hinze, Councilmember Raymond Kelby, Councilmember Scott Mortimer, Councilmember Kellie Ribail

Council Present Remotely: None

Council Absent: None

Staff Present: Kaci Anderson

**Regular Council Meeting**

- A. Open Meeting:** Mayor Herron called the meeting to order at 6:00 pm and led with the Pledge of Allegiance.
- B. Mayor's Address and Maintenance/Public Works Report:** Mayor Herron stated Christmas lights have been ordered and received. Public works will be renting a lift to hang the lights and perform street lights repairs.
- C. Approval of Minutes:** Motion made by K. Ribail, seconded by K. Hinze, and carried to approve the minutes for the regular meeting on October 15, 2025.
- D. Public Comment:** None.

**E. Council Concerns and Issues:**

- 1. Navar Street Development: After discussion, motion made by S. Mortimer, seconded by R. Kelby, and carried to request Northwest Code Professionals review the current development on Navar Street.
- 2. S. Mortimer reported a hole in 6<sup>th</sup> Street east of the ball field. K. Anderson will check to see if that street section was included in our TIB grant applications.
- 3. S. Mortimer also reported a broken casting cap at 4<sup>th</sup> and Navar Streets, with concerns that damage could occur is caught by a snow plow, etc.
- 4. K. Hinze inquired about the following:
  - i. Go kart races: After discussion about the event, K. Anderson confirmed payment for campers has not yet been received from race organizers. K. Anderson will follow up.
  - ii. Recycling center location: if it needs moved, best to find another location on school district property.
  - iii. Clarified location of wireless communications tower location.

**F. Clerk/Treasurer Report**

- 1. Bills, Checks, Electronic Withdrawal & Bank Balances:** Motion made by K. Ribail, seconded by S. Billings, and carried to approve the Town's current fiscal status, monthly bank reconciliations, and pay the bills as follows:

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|                               |  |                      |
|-------------------------------|--|----------------------|
| <u>Accounts Payable:</u>      | PAYROLL: Check #11724-11734 .....            | \$ 3,230.46          |
|                               | CLAIMS: Check #11735-11741 .....             | \$ 4,218.33          |
|                               | EFT payments .....                           | \$ 1,805.56          |
|                               | <b>TOTAL .....</b>                           | <b>\$ 9,254.35</b>   |
| <u>Bank Account Balances:</u> | U.S. Bank (as of 10/31/25) .....             | \$ 278,288.66        |
|                               | Grant County Treasurer (as of 9/30/25) ..... | \$ 122,828.41        |
|                               | <b>TOTAL .....</b>                           | <b>\$ 401,117.07</b> |

**G. Old Business:**

**1. Items tabled at October 15, 2025, meeting:**

- i. **Grant County Health District Interlocal Agreement:** Motion made by S. Mortimer, seconded by K. Ribail, and carried to approve a \$250.00 contribution to the GCHD for 2026. K. Hinze abstained from the vote.
- ii. **Lease of Property at Railroad and 6<sup>th</sup> Streets:** Motion made by S. Billings, seconded by S. Mortimer, and carried to table this item until a proposed lease document is received.

**H. Budget Hearing:** K. Anderson reviewed 2026 proposed budget documents.

1. **Ordinance #454 2026 Budget:** Motion made by S. Billings, seconded by K. Ribail, and carried to approve Ordinance #454: 2026 Budget as presented.

**I. New Business**

1. **Resolution #2025-04: Annual Property Tax Increase Levy:** Motion made by K. Ribail, seconded by S. Billings, and carried to approve Resolution #2025-04 as presented.
2. **Ordinance #453: 2025 Budget Amendment:** Motion made by K. Ribail, seconded by R. Kelby, and carried to approve Ordinance #453: 2025 Budget Amendment as presented.

**J. Adjournment:** Motion made by K. Hinze, seconded by S. Billings, and carried to adjourn the meeting at 7:00 pm. The next regular council meeting is Thursday, December 11, 2025, at 6:00 pm.

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\_\_\_\_\_**Mayor** \_\_\_\_\_ **Clerk** December 11, 2025 **Date**