

TOWN OF WILSON CREEK
REGULAR CITY COUNCIL MEETING
December 11, 2025 – *remote/online meeting via Google Meet*

Council Present: Mayor Rob Herron, Councilmember Shirley Billings, Councilmember Raymond Kelby, Councilmember Scott Mortimer, Councilmember Kellie Ribail

Council Present Remotely: Councilmember Karl Hinze

Council Absent: None

Staff Present: Kaci Anderson

Regular Council Meeting

A. Open Meeting: Mayor Herron called the meeting to order at 6:01 pm and led with the Pledge of Allegiance.

B. Mayor's Address and Maintenance/Public Works Report:

1. **Oath of Office – Councilmember #3 Kellie Ribail:** Mayor Herron administered the Oath of Office to Kellie Ribail as directed by Grant County Elections Office for Council Position 3.
2. **Christmas & Street Light Updates:** Mayor Herron shared progress info regarding installation of Christmas lights and maintenance on street lights on Railroad Street. Council discussed potential need and use of city-owned lift.
3. **TIB Grant Application Results:** No project applications were selected to receive funds this grant cycle.

C. Approval of Minutes: Motion made by S. Billings, seconded by K. Ribail, and carried to approve the minutes for the regular meeting on November 13, 2025, with the addition that S. Billings was in attendance (name not listed on "Council Present" list).

D. Public Comment: Nicholas Odorizzi shared good impressions of Christmas lights. Karen Kauffman inquired about cost for Grant PUD assistance on street lights – K. Anderson reported no bill has been received from them.

E. Council Concerns and Issues:

1. S. Mortimer shared the following: There is a damaged water box lid near Town Hall. Concerns regarding potential injury. Mayor Herron will investigate. Intersection monument plate at Navar and Third streets is damaged. Trees needing attention in town include one east of the Post Office and one on 6th Street next to a PUD pole. Received report from a concerned citizen regarding burning and loud music in town. S. Mortimer reported that the burning is not a Fire District responsibility but many forms of burning are prohibited in town due to Department of Ecology standards, which is why the Town offers the yard waste dumpster. K. Anderson stated she will send burning reminders in an upcoming billing cycle.

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2. Council discussed Navar Street development. Mayor Herron reported the property owner is hiring an engineer and there is currently no work being done. S. Mortimer expressed concern that the disturbed ground may give way to noxious weeds/fire hazard.

F. Clerk/Treasurer Report

1. **Bills, Checks, Electronic Withdrawal & Bank Balances:** Motion made by K. Ribail, seconded by S. Billings, and carried to approve the Town's current fiscal status, monthly bank reconciliations, and pay the bills as follows:

<u>Accounts Payable:</u>	CLAIMS: Check #11742-11751	\$ 5,782.04
	PAYROLL: Check #11752-11761	\$ 2,512.90
	EFT payments	\$ 2,896.73
	TOTAL	\$ 11,191.67
<u>Bank Account Balances:</u>	U.S. Bank (as of 11/30/25)	\$ 287,327.76
	Grant County Treasurer (as of 10/31/25)....	\$ 123,117.81
	TOTAL	\$ 410,445.57

G. Old Business: None.

1. **Items tabled at October 15, 2025, meeting:**

- H. **New Business:** Council discussed recent fire in the airport hangar. S. Mortimer shared experience meeting with Steve George with Northwest Code Professionals. A third-party investigator/engineer will need to assess wood damaged. Council discussed concerns about liability of operating an airport. Motion made by K. Ribail, seconded by S. Billings, and carried to temporarily close the airstrip until the Town can verify property protection.
- I. **Adjournment:** Motion made by K. Ribail, seconded by S. Billings, and carried to adjourn the meeting at 7:07 pm. The next regular council meeting is Thursday, January 8, 2026, at 6:00 pm. *This meeting was later rescheduled to Wednesday, January 14, 2026, at 6:00 pm.*

_____Mayor _____Clerk _____January 14, 2026 _____Date