

**TOWN OF WILSON CREEK**  
**REGULAR CITY COUNCIL MEETING**  
**January 14, 2026 – remote/online meeting via Google Meet**

Council Present: Mayor Rob Herron, Councilmember Karl Hinze, Councilmember Raymond Kelby, Councilmember Scott Mortimer, Councilmember Kellie Ribail

Council Present Remotely: Councilmember Shirley Billings

Council Absent: None

Staff Present: Kaci Anderson

**Regular Council Meeting**

- A. Open Meeting:** Mayor Herron called the meeting to order at 6:01 pm and led with the Pledge of Allegiance.
- B. Administration of Oaths of Office:** K. Anderson administered the Oath of Office for Robert Herron, Mayor. Mayor Herron administered the Oath of Office for the following: Kellie Ribail, Council Position 3; Scott Mortimer, Council Position 4; Shirley Billings, Council Position 2; and Raymond Kelby, Council Position 5.
- C. Mayor’s Address and Maintenance/Public Works Report:** Mayor Herron informed Council that the Town Hall heating system needs maintenance, scheduled for repairs tomorrow.
- D. Approval of Minutes:** Motion made by K. Hinze, seconded by R. Kelby, and carried to approve the minutes for the regular meeting on December 11, 2025.
- E. Public Comment:** Guests listed on the agenda were unable to attend the meeting and requested via email to the clerk to be on the February agenda for the same discussion items. Karen Kauffman asked about the sidewalk repairs at Railroad and Second streets. Mayor Herron shared CDSI previously agreed to repair the damage.
- F. Council Concerns and Issues:**
1. K. Ribail asked about airport status. K. Anderson confirmed the airstrip is closed until mid-February, and that closure can be extended at any time.
  2. S. Billings shared preliminary information about man/boom lifts found for sale.  
  
Motion made by S. Billings, seconded by K. Ribail, and carried to authorize Mayor Herron to purchase a boom lift up to \$25,000.00.  
  
Motion made by K. Ribail, seconded by R. Kelby, and carried to authorize the surplus of the platform lift.  
  
Council discussed potential certification and/or inspection costs associated with owning a boom lift.
  3. S. Mortimer shared he has applied to be a part of the county’s solid waste advisory board. This is a position appointed by the county commissioners. He will share updates when available.

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4. S. Mortimer requested the following maintenance items be listed on the council’s reminder list: monument cover at 3<sup>rd</sup> and Navar, damaged concrete water box cover east of the Post Office, and pothole in 6<sup>th</sup> Street west of the ball field.

**G. Clerk/Treasurer Report**

1. **Bills, Checks, Electronic Withdrawal & Bank Balances:** Motion made by K. Ribail, seconded by K. Hinze, and carried to approve the Town’s current fiscal status, monthly bank reconciliations, and pay the bills as follows:

<u>Accounts Payable:</u>	PAYROLL: Check #11762-11770 .....	\$ 1,618.85
	CLAIMS: Check #11771-11779 .....	\$ 16,732.22
	EFT payments .....	\$ 17,527.60
	TOTAL .....	\$ 35,878.67
 <u>Bank Account Balances:</u>	U.S. Bank (as of 12/31/25) .....	\$ 290,181.65
	Grant County Treasurer (as of 12/31/25)....	\$ 123,731.52
	TOTAL .....	\$ 413,913.17

**H. Old Business:** None.

**I. New Business:**

1. **Appointment of Grant Transit Authority Representative & Alternate:** After discussion, motion made by S. Mortimer, seconded by K. Ribail, and carried to appoint S. Billings as the GTA representative for the Town of Wilson Creek, with K. Hinze as the alternate.
2. **Resolution 2026-01: National FBLA Week:** Motion made by K. Ribail, seconded by R. Kelby, and carried to approve Resolution 2026-01 proclaiming February 8-14, 2026, as National FBLA Week in the Town of Wilson Creek.
3. **Resolution 2026-02: National FFA Week:** Motion made by K. Ribail, seconded by S. Billings, and carried to approve Resolution 2026-02 proclaiming February 21-28, 2026, as National FBLA Week in the Town of Wilson Creek.

**J. Executive Session [RCW 42.30.110(1)(a)(c)]:** Council entered executive session at 6:30pm for an estimated 15 minutes. Council returned to regular session at 6:45pm. Council directed K. Anderson to contact RMSA, Clear Risk Solutions, and the town’s attorney regarding airport insurance.

**K. Adjournment:** Motion made by K. Ribail, seconded by R. Kelby, and carried to adjourn the meeting at 6:48 pm. The next regular council meeting is Thursday, February 12, 2026, at 6:00 pm.

\_\_\_\_\_ Mayor \_\_\_\_\_ Clerk February 12, 2026 Date